

C-Store / Retail Committee Meeting  
September 16, 2013  
Overland Park KS

Minutes

Attending: Brenda Elsworth, Pete's Corp.; Susie Coleman, CarterEnergy; Samantha Liby, Leislzer Oil; Mike Felts, Felts Oil; Gavin Kreidler, Kreidler Consulting Group; Bob Alderson, Casey's General Store; Chandler Brass, J-J Oil; Eddie Skeers, J-J Oil; Frank Foye, Santa Fe Market; Dan Fast, Pic Quik; Devin Duckworth, Ronnoco Coffee; Wally Smolinski, Amcon Distributing; Roger Beckley, Amcon Distributing; Phyllis Bowers, Monarch Inventory Services; Bill Sawyer, T&S Management Services; Tom Terrano, T&S Management Services; Trace Carpenter, Farner-Bocken; Dena Utt, Farner-Bocken; Todd Schreck, Farner-Bocken; Callie Ohlde, Mo's Stop N Shop; Miranda, Meenen, Mo's Stop N Shop; Mark Powers, CarterEnergy; Susie Coleman, CarterEnergy; Matt Mildenberger, Mitten Inc.; Carey Johnson, EZ Go Stores; Dan Johnson, Amcon Distributing and Judy Menke, PMCA staff.

Chairperson Brenda Elsworth called the meeting to order and asked for review and approval of the minutes from the March 1, 2013 meeting. Bob Alderson offered one correction of the minutes, Marvin Kleeb is the chairman of the House Commerce Committee, not Ray Merrick as stated. The change was recorded and a motion was made to approve with change. The motion was seconded and approved.

Old Business

Judy Menke handed out the decal handbook PMCA created and distributed to all members. It was noted that additional booklets are available from the PMCA office and PMCA sells many of the required decals.

Judy went through the PMCA website, specifically the "Employee Training" section. The "Operator Training" section was discussed and how one can register for A/B training or get the certificate/checklist for Level C training for Kansas. The group was reminded that operator training certificates (A/B & C) should be kept at the facility and available for inspection should KDHE inspect the facility. Brenda talked about the operator training materials they use at Pete's and offered to share the materials with PMCA members. Dan Fast said he would like to have a set of the Pete's materials. Links for KS Dept of Ag – Food Safety; Uncork KS; and WeCard. The committee was shown links to PMAA, NACS, NATSO and SIGMA on the website. An ADA Quick Reference Compliance Guide from the Kansas Lottery was handed out to everyone and demonstrated where to find on PMCA website.

New Business

Judy shared information on the PMCA BCBS health plan. Showed where on BCBS of Kansas website to find information on Health Care reform and explained it is a good resource for information. Judy provided the group with a copy of the "New Health Insurance Marketplace Coverage Options and Your Health Coverage" notice that employers are required to give to ALL employees by 10-1-13. Judy suggested that employers have employees sign a release stating they received the health care reform notice and that employers keep the release like they do with COBRA eligibility notices and waiver of enrollment forms. Also handed out was a informational piece from BCBS of Kansas titled "The Employer Mandate Under Affordable Care Act – Determining Full Time Employee Status" which helps larger employers (50 or more full time employees) determine possible penalties for non-compliance. Judy also shared another resource for information on health care mandate, Kaiser Family Foundation

([www.kff.org](http://www.kff.org)) and demonstrated the Eligibility Calculator that individuals can use to determine if they may be eligible for premium subsidies.

Brenda talked about Pete's use of Accudata , a PMCA endorsed company, for background checks. She stated they have been very satisfied with the turn around on reports and the service they receive. She suggested other should consider using the service. Matt Mildenberger asked if Pete's did these checks for pre-employment and Brenda said no. They only use when promoting someone to management. Matt questioned if the employee must be notified prior to running the check and Brenda stated most definitely.

Matt asked if Pete's or anyone in the group did drug testing. Brenda stated they used them on a limited basis and only when an incident occurs. Brenda stated the cost of drug testing can be \$20 or more and with their turnover not cost effective. Matt shared that Mitten's buys their own sampling kits and does the testing themselves for around \$7 he thought. They use a saliva test which is a little less accurate but much less expensive. They purchase through a supplier that Federated recommended and he offered to provide information on the supplier to the committee.

#### Next Meeting

The next meeting for the committee will take place at PACE on February 28, 2013.

#### Agenda Topics for Next Meeting

None were given so Brenda will send out an email before the next meeting asking for agenda items.

With no more business to discuss the meeting was adjourned.

Respectfully submitted,

Judy Menke